

Training for Researchers, Teachers, Graduate Students, Undergraduates Conducting Research, and Support Staff

Training in the Care and Use of Animals

Complete the course “Working with the IACUC” at the on-line training site “CITI Program – Course and Exam” found on the [IACUC Training](#) webpage of the Office of Research and Sponsored Programs website. All other courses listed in the training program are optional. A certificate can be generated upon completion of all of the training modules in the course. Submit a copy of the certificate to the Office of Research and Sponsored Programs. For first time users of the on-line training program, a registration tutorial can be also be found on the [IACUC Training](#) webpage.

Training in Occupational Health and Safety

Read the document “Health and Safety for Animal Researchers” found on the [IACUC Training](#) webpage of the Office of Research and Sponsored Programs website. The “Certification of Receipt and Understanding” form found at the end of the document should be signed and submitted to the Office of Research and Sponsored Programs.

Training for Students

This training is for students who handle animals only for class assignments without receiving research credit. It is the responsibility of the instructor to ensure that all training requirements have been met.

Training in the Care and Use of Animals

This training requirement may be met in one of three ways at the discretion of the instructor:

1. Students may complete the course “Working with the IACUC” at the on-line training site “CITI Program – Course and Exam” found on the [IACUC Training](#) webpage of the Office of Research and Sponsored Programs website. All other courses listed in the training program are optional. Documentation of training will consist of the certificate generated by the training program. The instructor is responsible for collecting the certificates from the class and submitting them to ORSP.
2. Students may read a document titled “Use of Animals in Course: What You Need to Know” found on the [IACUC Training](#) webpage of the ORSP website. These instructions may also be printed out and incorporated into a course syllabus or lab manual. The document may be modified and tailored to fit the needs of the course at the discretion of the instructor. The course syllabus should explicitly mention the training as part of course requirements, and questions about the material should be included on at least one quiz or exam. Documentation of this training option will consist of the instructor submitting a course syllabus and a copy of the training document, if modified, to ORSP.
3. Students may be trained by a method of the instructor's choice, provided the essentials of proper handling of animals (according to the Guide) are conveyed. Documentation of this training option will consist of the instructor submitting to ORSP (1) a written description of the training and (2) a course syllabus.

Training in Occupational Health and Safety

Students should read “Health and Safety for Students Handling Animals” on the [IACUC Training](#) webpage. These instructions may also be printed out and incorporated into a course syllabus or lab manual. The document may be modified and tailored to fit the needs of the course at the discretion of the instructor. The course syllabus should explicitly mention the training as part of course requirements, and questions about the material should be included on at least one quiz or exam. Documentation of this training option will consist of the instructor submitting a course syllabus and a copy of the training document, if modified, to ORSP.

At the instructor's discretion, students may be required to sign a copy of the form “Certification of Receipt and Understanding of Occupational Health for Students”. The instructor may keep this signed form as evidence that training has occurred, but submission of the signed form to ORSP is not required.